

*Office of*  
**Southwest Fox Valley Cable and Telecommunications Consortium**

Max Herwig 25 East State Street – North Aurora, Illinois 60542  
Chairperson

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## **Meeting Minutes**

A meeting was held on Thursday July 2, 2009 at 5:30 PM at the Waubensee Community College to discuss the current status of the Consortium.

### **Board Members present:**

Gary Golinski – Yorkville  
Jane Regnier – Waubensee  
Scott Mulliner – Plano  
Dennis Keene – Sandwich

### **Other Attendees:**

Mike Rennels – Program Director SWFVCTC  
Max Herwig – North Aurora

### **Topics of Discussion:**

#### **Meeting Minutes Approval**

Gary made a motion to approve the April 2nd meeting minutes and Scott seconded the motion. All Board members present voted yes. Motion passed.

#### **Budget Report**

The checking account has a balance of \$219017.21 as of 06/30/09.

#### **Payment of Current Bills**

No bills

#### **Collection of Quarterly Consortium Membership Fees**

Max reported that he had not received the 1<sup>st</sup> quarter payments from Sandwich, Plano and Yorkville and that the notices had gone out. North Aurora did make their payment. He stated that he would look into what happened and at the same time send out a second billing statement.

#### **Quarterly Refunds**

No Action

#### **Old Business**

##### **Manager Report**

Mike reported on the streaming video and that we would not have enough bandwidth. He said that Waubensee can give us the bandwidth plus help out with our website for a cost of \$650.00 per month

##### **Member Report – None**

Max gave a report on the encoder and stated that the encoder, as ordered per the supplier, did not have audio. The supplier stated it was their error and that we would give us the audio as well as getting the one year insurance plus audio

**Others - None**

**New Business**

**Manager's Report**

Mike reported that new classes for TVP001 were starting on July 8<sup>th</sup> from 6 to 10 pm and that to date he had 8 out of 10 slots filled and that following that class he is holding an editing class, TVP002 on Wednesday nights from 6 to 10 and have 4 people signed up. Mike handed out a copy of his monthly reports and reviewed it with the board. A copy is attached to these minutes.

**Member Reports**

**Other**

Scott requested to discuss the need for a Consortium Coordinator. The board members in attendance discussed the position, responsibilities and cost. Scott made a motion to create a position of Consortium Coordinator/Chairman. Dennis seconded the motion. All Board members present voted yes. Motion passed. The item will be on the agenda for the August meeting for discussion and a vote.

Scott questions Mike on when the streaming video would be up and running and Mike stated that it would be in the September time frame. Mike said he would have a proposal for next meeting.

**Audience Comments**

None

**Schedule next meeting**

The next meeting will be at 5:30 PM on August 6, 2009 at Waubonsee.

**Meeting Adjourned**

A motion to adjourn was made by Scott and seconded by Dennis, All Board members present voted yes. Motion passed.

Please direct any corrections or question on the above to Max Herwig via email or 630-697-5285.

Respectfully,  
Max Herwig

Public Access Television  
Monthly Report  
June, 2009

- Access users and staff scheduled (9) remote shoots, (12) edits, and (3) meetings.
- Met with the city of Yorkville, local bankers and realtors to discuss the production of videos for a web resource for struggling homeowners.
- Initiated an internship for a Mass Communications student. The internship is for one credit hour and will involve 80 hrs. face to face.
- Held a Producer's meeting on June 4<sup>th</sup>, covering remote lighting scenarios.
- Completed (2) city council meetings each for Yorkville and Plano.

Goals for July, 2009

- Distribute FVTV Government Channel program survey to civic leaders.
- Shoot "Fox Valley In Focus" episode 4.
- Hold a Producer's Meeting for FVTV access producers and guests.
- Create and teach a "TV News Camp" for the Community Education Summer Programs for Youth.