

Office of
Southwest Fox Valley Cable and Telecommunications Consortium

Max Herwig 25 East State Street – North Aurora, Illinois 60542
Chairperson

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Meeting Minutes

A meeting was held on Thursday December 4, 2008 at 5:30 PM at the Waubonsee Community College to discuss the current status of the Consortium.

Board Members present:

Jane Regnier – Waubonsee
Max Herwig – North Aurora
Scott Mulliner – Plano
Gary Golinski – Yorkville

Other Attendees:

Mike Rennels – Program Director SWFVCTC

Topics of Discussion:

Meeting Minutes Approval

Jane made a motion to approve the October 2nd meeting minutes and Gary seconded the motion. All Board members present voted yes. Motion passed.

Budget Report

The checking account has a balance of \$272,759.68 as of 11/30/08.

Payment of Current Bills

No Bills to pay.

Collection of Quarterly Consortium Membership Fees

Max reported that the 3rd quarter statements were sent out to the communities.

Quarterly Refunds

Max discussed refunding the communities 2nd quarter fees. Scott made a motion to refund the 2nd quarter fees once the 3rd quarter fees are received. Jane seconded the motion. All Board members present voted yes. Motion passed.

Old Business

Manager Report

Mike reported that the automated bulletin board was back up and running after being down. He also stated that there will be candidate interviews for the full time SWFVCTC position on December 19th in the HR office at Waubonsee. Max, Chris Mohr, Mike Rennels, Jane Regnier and Jim Pike, head engineer at Waubonsee, will be part of the interview team.

Member Report

Gary asked Mike if there was an end date on the bulletin board. Mike responded that there is an end date on the ads for the bulletin board and the system should automatically remove the ad once the end date has been reached.

Others

None

New Business

Manager's Report

Mike reported that he attended a meeting with the Sandwich Committee of the Whole on Monday December 1st where the Mayor had invited 50 organizations to attend. Mike gave a report on where the Consortium has come in the past 5 years and had a DVD of some of the programs plus announced that the automated bulletin board was working. He stated that the Mayor called for interest in taking the class and 5 people showed interest in taking the class. Mike explained that Dennis had set up the meeting and Mike encouraged the rest of the board members in the Consortium to do the same. He said it would take about 15 minutes for the presentation.

Mike reported that the new Mac editing computers have been ordered and will be going to the Waubonsee board for approval on the 17th of December. He stated that he had gotten email from Comcast regarding the implementation of channel 10. In order for Comcast to facilitate the insertion of the Government Access Channel from Waubonsee College, we would need to purchase an Analog-to-Digital Converter. This piece of equipment is necessary to convert the analog signal at Comcast's Head-end so this channel could be received by anyone who has a digital converter box. Comcast will purchase and install it which could take up to 45 days. The cost is \$12,000.00. We only require one channel and Mike suggested that Max contact Comcast to see if they would pay \$9K and we would pay \$3K. Scott asked if Comcast picked up the \$9K would that delay the purchase of the unit? Max said he would call Yohan and discuss the issue and proposal. Max will report back once he hears something. Scott discussed the possibility if Comcast did approve of us paying for the one channel at \$3K and they pick up the rest, to go ahead and approve spending the \$3K now to help speed up the process. If Comcast does not approve the proposal then we would have to approve the spending of the \$12K. Scott made a motion to spend up to \$3K and Gary seconded the motion. All Board members present voted yes. Motion passed.

Member Reports

None

Others

Audience Comments

None

Schedule next meeting

The board agreed to have the January meeting on the 8th. The next scheduled meeting will be January 8, 2009 at 5:00 PM at Waubonsee.

Meeting Adjourned

A motion to adjourn was made by Jane and seconded by Gary, all Board members present voted yes. Motion passed.

Please direct any corrections or question on the above to Max Herwig via email or 630-697-5285.

Respectfully,

Max Herwig